



**YSGOL BRYNIAGO**

Dinas a Sir Abertawe  
City and County of Swansea

## **YSGOL GYMRAEG BRYNIAGO**



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**Pennaeth**  
MISS NIA JONES

Dear Parent / Guardian,

You will be aware that the General Data Protection Regulation, (GDPR) became law on 25th May 2018.

The GDPR requires public authorities and businesses to identify the lawful basis for storing personal data, audit information we already hold and take a 'data protection by design and default' approach to personal data. It also introduces new individual rights relating to personal data, such as the right to erasure or the right to rectification.

As schools we collect and process a great deal of data about you, your child, and our own staff, and we must ensure that we have robust procedures for doing so.

Some data we collect we are legally obliged to hold and process, so we do not need your permission for doing so. However, some data we collect is to facilitate certain systems, for example communication through sQuid or Class Dojo. As there is no legal requirement to use these particular systems, we need to have your specific permission for each system in order to be compliant. The system of 'presumed consent' is no longer sufficient.

For example:

We **do not** need your permission to collect data for our School Information Management System (SIMS), dates of birth, addresses, and academic data to create and maintain a pupil record. Any system that is integral to providing an education and keeping children safe the lawful basis for that system is one of legal obligation.

We **do** however need your permission to collect data for using your child's photograph on Class Dojo. This type of system is 'nice to have' rather than a system that is absolutely necessary. For these systems that mostly cover social media, photographs / videos and interactions with parents, the legal basis for those systems is one of consent. We also need your consent to send you our regular newsletter as this occasionally contains information to promote our fund raising activities through PTA or other activities.

To ensure that we are compliant and that the data we hold about your child is up to date we are sending home an updated Admissions Pack. In this pack you will find a data collection sheet and updated consent forms for the things that do require your consent. It is important that you complete an Admission Pack for each child as the pack will stay with them during their time in Foundation Phase or Key Stage 2. We will ask you to complete this pack once only during each phase, so once on admission to school and once when they move from Foundation Phase to KS2.